

# DEPARTMENT OF EDUCATION OFFICE OF THE SUPERINTENDENT

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JON J.P. FERNANDEZ Superintendent of Education

August 12, 2015

The Honorable Eddie Baza Calvo Governor of Guam Ricardo J. Bordallo Governor's Complex Adelup, Guam 96910

Honorable Judith T. Won Pat, Ed.D. Speaker
Thirty-third Guam Legislature
Hagatña, Guam 96932

33-15-074 5 Office of the Speaker Judith T. Won Pat. Ed.D

Date: 08-14-16 Time: 2:04 PM

Received By

# Dear Governor Calvo and Speaker Won Pat:

Håfa Adai! Pursuant to Public Law 31-233, Section 38, Reporting Requirements for Boards and Commissions, attached are electronic copies of the Guam Education Board's meeting agenda, approved minutes and other documents as discussed at the June 30, 2015 regular monthly meeting. The meeting was held at L.P.Untalan Middle School, Library.

Should you have any questions, please contact me at 300-1547.

Senseramente,

JON J.P. FERNANDEZ
Superintendent of Education

#### Attachment

- E-Copies of GEB Meeting Packet

cc:

GEB Members Deputy Supt., FAS File

0745

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PETER ALECXIS D. ADA Chairman

#### **YOTING MEMBERS**

Peter Alecuis D. Ada, Chair Lourdes San Nicolas, Vice-Chair Lourdes M. Benavente Kenneth P. Chargualaf Charlene D. Concepcion Jose Q. Cruz, Ed. D. Maria A. Gutlerrez Rosie R. Tainatongo Ryan F. Torres

#### **EX-OFFICIO MEMBERS**

Vacant IBOGS Representative

Audrey Perez (SSH5) GFT Representative

Mayor, Rudy M. Matanane MCOG Representative

## **EXECUTIVE SECRETARY**

Jon J. P. Fernandez GDOE Superintendent



# **GUAM EDUCATION BOARD**

500 Mariner Avenue Barrigada, Guam 96913-1608 Telephone Number: (671) 300-1627 Facsimile Number: (671) 472-5001 Website Address: www.gdoe.net/geb



LOURDES B. SAN NICOLAS Vice-Chairperson

# Guam Education Board REGULAR MONTHLY MEETING

Tuesday, June 30, 2015 6 PM L.P. Untalan Middle School, Library

#### **AGENDA**

- Meeting Call to Order
- II. Roll Call of Members
- III. Public Participation
- IV. Approval of Minutes
  - 1) Minutes of May 26, 2015 Regular Board Meeting
- V. Receipt of Communication and Reports
  - 1) Superintendent's Report and Communication
  - 2) Head Start Program Director's Report
- VI. Unfinished Business
  - 1) SOP Renaming of the Schools
  - 2) FY 2015-16 School Calendar
  - 3) NASBE New Member Institute: July 24-25, 2015
  - 4) Amendment: GDOE Collective Bargaining Negotiating Team

## VII. New Business

- 1) GEB Reponses to EFSC Financial Status Designation
- 2) NASBE Annual Conference: October 22-24, 2015
- 3) Superintendent Travel Report: June 17-26, 2015
  - a) US DOE Meeting Transition Strategy
  - b) US DOE Meeting Consolidated Grant
  - c) WASC Summer 2015 Meeting
  - d) USDA Meeting-Food Services Reimbursement
- 4) NASBE 2014 Stipend
- 5) Committee Reports
  - a) Executive Committee
  - b) Instructional and Academic Support Committee
  - c) Safe and Healthy Schools Committee
  - d) Organizational Efficiency and Development Committee
  - e) Accreditation Updates

# VIII. Executive Session

IX. Announcements and Adjournment

# Pacific Islands

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PETER ALECXIS D. ADA Chairman

#### **VOTING MEMBERS**

Peter Alecxis D. Ada, Chair Lourdes B. San Nicolas, Vice-Chair Lourdes M. Benavente Kenneth P. Chargualaf Charlene D. Concepcion Jose Q. Cruz, Ed. D. Maria A. Gutierrez Rosie R. Tainatongo Ryan F. Torres

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(Vacant) IBOGS Representative

Audrey J. Perez (SSHS) GFT Representative

Mayor, Rudy M. Matanane MCOG Representative

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LOURDES B. SAN NICOLAS Vice-Chairperson

## **REGULAR MONTHLY MEETING**

Tuesday, June 30, 2015 6 PM L.P. Untalan Middle School

#### **MINUTES**

## I. MEETING CALL TO ORDER

Mr. Peter Alecxis D. Ada, Chairman, called the meeting to order at 6:00 PM.

# II. ROLL CALL OF MEMBERS

Mr. Jon J. P. Fernandez, Superintendent and Executive Secretary, took the roll call. The following members were **present** for the meeting:

### Voting Members:

Ada, Peter Alecxis D.- Chairman
San Nicolas, Lourdes B. – Vice-Chairperson
Chargualaf, Kenneth P.
Concepcion, Charlene D.
Cruz, Dr. Jose Q.
Gutierrez, Maria A.
Tainatongo, Rosie R.
Torres, Ryan F.

### Non-Voting Members:

Matanane, Rudy M. - Yigo Mayor and MCOG education liaison

#### Absent:

Benavente, Lourdes M. – Member Perez, Audrey (SSHS) – GFT Representative

The GDOE legal counsel, Mr. Jesse N. Nasis was present for the meeting.

The Superintendent announced that there is a quorum. (By law, five voting members constitute a quorum. Eight (8) voting members were present for this meeting.)

# III. Public Participation

Kirsten Bamba, ASL Interpreter voiced her concern regarding job description for ASL Interpreter.

The Superintendent responded that we have heard and the board members have been made aware of what seems to be an outstanding request to review this issue. The issue was raised to his attention by a board member, and he understood that the review was being done by Assistant Superintendent of Special Education, Yolanda Gabriel. Now that it's at his level, his commitment is to have the job description review completed, so the department can determine how to proceed.

The Board presented certificates of recognition to the Girls' Soccer Champions, Simon Sanchez High School; Boys' Volleyball, Okkodo High School; Girls' track and field, Girls' and Boys' paddling, John F. Kennedy High School; Girls' Soccer and Basketball, Benavente Middle School; and Girls' Basketball and Girls' and Boys' track and field champions for 4<sup>th</sup> quarter, L.P. Untalan Middle School.

# IV. Approval of Minutes

1) Minutes of May 26, 2015 Regular Board Meeting

Mrs. Tainatongo requested that on Page 5 of 8, Line 203, delete "we do" and add "are we doing".

Mrs. Tainatongo moved, seconded by Mrs. Gutierrez, to approve the Minutes of May 26, 2015, Regular Board Meeting. The Board voted by voice and approved the motion with a vote of 8-o.

Mr. Chargualaf mentioned that he requested for a work session to discuss the Implementation Plan for the State Strategic Plan and the EFSC Code C Designation.

The Superintendent commented that he believed that the request for a work session on the EFSC Code C Designation was moot because the Board went ahead and took action to approve the Superintendent's proposed action plan. However, if it was a request to hold a work session on the EFSC designations, in general, then the Board could do so. Mr. Chargualaf responded that the work session would help determine what the department can do to minimize the issuance and the designation of Codes B and C. Ms. San Nicolas commented that the department has responded with a request for a supplemental budget, but there was never a response from the Legislature, so it is important that the Board take that into consideration since the department never receives 100 percent of what it requests to operate the school system.

With regard to the implementation plan for the State Strategic Plan, the department will be completing the implementation plan this summer and the schools and divisions will be working of their portions.

Mr. Chargualaf wanted to provide clarification on what he meant. Since the adoption of the State Strategic Plan in September of 2014, he had been hoping for each board goal to be accompanied by major objectives and to see a sub-objective along with evidence of performance.

# V. Receipt of Communication and Reports

1) Superintendent's Report and Communication

in addition to his written report to the Board, the Superintendent provided the highlights of his report of July 2015.

The Superintendent let the Board know that he was supportive of continuing the agreed-upon process to hold a work session on the Superintendent report to answer any Board questions. He requested that questions be submitted in writing no later than Monday, July 6, 2015.

In addition, the Superintendent reported that he defended the GEB-approved budget for FY 2016 before the Guam Legislature. He thanked the members that were able to join in the presentation.

The Chairman instructed Board members to kindly email the Superintendent their questions, so that they could be addressed in an upcoming work session.

Dr. Cruz moved, seconded by Mrs. Tainatongo, to accept the Superintendent's Report. The Board voted by voice and approved the motion with a vote of 8-o.

Head Start Program Director's Report

Ms. Schroeder explained that the Office of Head Start has submitted a notice of proposed rulemaking for the Head Start Program Performance Standards and to submit comments by August 18, 2015.

Ms. Schroeder also invited the board to join them in the parade.

Dr. Cruz requested for the minutes from the policy council. Ms. Schroeder indicated that the minutes were not yet available, but would be included after it's signed.

Mrs. Gutierrez asked if the proposed cuts in the federal government will impact Guam's Head Start Program.

Mrs. Tainatongo moved and seconded by Mrs. Concepcion, to accept the Head Start's Report. The Board voted 7 – 1 in favor of the motion (<u>Accept</u>: P. Ada, K. Chargualaf, C. Concepcion, M. Gutierrez, L. San Nicolas, R. Tainatongo, and R. Torres; Oppose: Dr. J. Cruz.)

#### VI. Unfinished Business

1) SOP Renaming of the Schools

The Superintendent reported that the SOP was complete. The expectation was that the process for renaming schools would not begin until after the school year had started.

# 2) FY 2015-16 School Calendar

Mrs. Tainatongo reported that a work session is scheduled for tomorrow, July 1, 2015, 4 pm, at the Superintendent's Conference Room to finalize the School Calendar.

The Superintendent added that the Calendar Committee is looking at the changes needed to address the changes to the make-up days affected by the new public law as well as the upcoming FESTPAC celebration that will have some implications for this coming school year. The Board will need to come back in a special meeting to take a final vote.

# 3) NASBE New Member Institute: July 24-25, 2015

Ms. San Nicolas explained that on the April 21, 2015, regular board meeting, Mrs. Gutierrez made a motion, which was unanimously approved by the Board, for five (5) members (P. Ada, Dr. J. Cruz, L. San Nicolas, R. Tainatongo, and R. Torres) to attend the New Member Institute scheduled for July 24-25, 2015, in Washington, DC.

Mrs. Gutierrez mentioned that, during her May 29, 2015, meeting in St. Louis, Missouri she spoke to Kristen Amundson, Executive Director of NASBE, to clarify what they mean by "new members," and the guidance was that new member were those that had been on the Board for less than 18 months and who had never been a board member. She recommended that the October 2015 NASBE Conference in Baltimore would be more appropriate to attend for the other board members.

Ms. San Nicolas asked the board members refer to the memorandum dated June 24, 2015, by the Superintendent. She made a motion to adhere to the guidance provided by NASBE to allow two (2) members of the Board, "first time" board members who have been in office less than 18 months, to attend the New Members Institute.

Dr. Cruz commented that all communication had been received by one (1) person. He mentioned that he had not seen the rules and regulation or the by-laws of NASBE.

The Chairman responded that he will get a copy of the rules and regulations from NASBE and email the board members.

Ms. San Nicolas moved and seconded by Mrs. Gutierrez, to approve Ms. Lourdes San Nicolas and Mr. Ryan Torres to attend the NASBE conference in Washington, DC on July 2015. The Board voted by show of hands and approved the motion with a vote of  $8-\alpha$ .

4) Amendment: GDOE Collective Bargaining Negotiating Team

Mrs. Tainatongo made a motion for Mr. Christopher Anderson to replace Mr. Robert Malay in the Negotiating Committee.

The Superintendent responded that due to Mr. Malay's leaving the Department, it was important to fill his spot. He recommended that Mr. Christopher Anderson be that replacement.

Mrs. Tainatongo moved to affirm the appointment of Mr. Christopher Anderson to serve as primary in the negotiating team. No Objection. The Board voted by voice and approved the motion with a vote of  $8-\sigma$ .

### VII. New Business

1) GEB Responses to EFSC Financial Status Designation

The Superintendent explained the memo provided to the Board, detailing the corrective plan to address the EFSC declaration of Code C Watch designation as well as a resolution to specify what the plan is to meet the requirement to report on that corrective action.

The Superintendent called on Ms. Taling Taitano Deputy Superintendent, Finance & Administrative Services to answer any questions. Ms. Taitano reported that the EFSC issued a declaration of financial status for the month of March and though EFSC is several months behind we were able to resolve the designation through budget modifications and have been submitted to BBMR.

Mr. Chargualaf asked if we have our projected expenditures for each month. If we extend beyond the amount that we say that this is the amount that we plan for the month of July, if we go above is it 5 or 10 percent on the threshold, do we then go back to BBMR to modify the amount? Ms. Taitano explained that EFSC sets up a budget based on the allotments set up by BBMR, and the department provides EFSC the expenditures on a monthly basis to determine the designation.

Mr. Chargualaf said that he's reviewing May 30<sup>th</sup> to June 30<sup>th</sup> and it's still showing that there's 7.4 million that is un-allotted for and still in reserve. He asked if we anticipate as of today to be completely released to the Department so that way we can address the shortfall release in this object categories we were received the Code C designation. The Superintendent responded that the department cared mostly about cash, not just the released of allotments being discussed. The Department continues to work with BBMR and DOA to address the cash situation.

Ms. San Nicolas questioned page 2 under 361 power, last sentence. Does the Department have the authority to transfer funds within in the general fund or the Government of Guam? The Superintendent responded that the transfer authority applies to resources within our budget.

Mr. Chargualaf asked for clarification on line 17. He mentioned that all the other object categories have an amount but when it comes to power, water, and telephone the amount is not specified. He asking how much additional is the department asking for on power, water, and telephone.

Ms. Taitano responded that she doesn't have the details but will in next month's report.

Mr. Torres made a motion to include water and telephone right after power on line 17, seconded by Mr. Chargualaf. The Board voted by voice vote to approve the motion.

Dr. Jose Cruz moved and seconded by Mrs. Tainatongo, to approve the resolution. No Objection. The Board voted by voice and approved the motion with a vote of  $8-\sigma$ .

## 2) NASBE Annual Conference: October 22-24, 2015

Mrs. Gutierrez explained that the NASBE members will be voting on the NASBE 2016 Board Officers and Board of Directors. She mentioned that she was told by Mr. Robert Hull that the team that helped with the 2015 NASBE Stipend that we received for three programs will be making a presentation. The three (3) DOE staff will have to participate because they are the ones that are implementing the program. She also mentioned that they'll be having a teleconference with NASBE's former directors sometime soon.

Mrs. Gutierrez made a motion to approve the Chairman, Mrs. Tainatongo, Dr. Cruz, Ms. Benavente, and Mrs. Gutierrez to participate on this annual conference in Baltimore, Maryland.

Mrs. Gutierrez moved and seconded by Dr. Cruz, to approve the five (5) board members to attend the annual conference in Baltimore, Maryland. No Objection. The Board voted by voice and approved the motion with a vote of 8-o.

- 3) Superintendent Travel Report: June 17-26, 2015
  - a) US DOE Meeting Transition Strategy
  - b) US DOE Meeting Consolidated Grant
  - c) WASC Summer 2015 Meeting
  - d) USDA Meeting-Food Services Reimbursement

The Superintendent mentioned that because these were two (2) big trips in terms of the substance of the discussion, he wanted to present to the board in writing some of the discussion and if there's a need to go further into detail he'll be happy to sit and discuss the issue.

The Superintendent reported that the first visit that they made was to the US Department of Education on June 18 and 19 in Washington, DC. They met with the risk management services staff and director. The staff that joined him included Ms. Taling Taitano, Mr. Ike Santos, and Mr. Frank Cooper-Nurse. He mentioned that the purpose of the visit was in anticipation of the July visit and with the understanding that we have been working with the third party in

developing transition plans for moving out of high risk and off the special conditions. We were asked to brief them so they can have input before they finalized any action.

Ms. San Nicolas requested for a copy of the transition plan.

The Superintendent responded that in the board packet under 5.1-7 there's a draft transition plan. The transition plan breaks up the work under the Comprehensive Corrective Action Plan into critical workstreams that are now being used to guide the work being done today. Every workstream has a GDOE employee identified as the leader who is responsible for performance, and the third party will act in support of the progress. Taling Taitano and Ike Santos are both co-chairing this effort.

Ms. San Nicolas asked whether all 33 SOPs must be completed in order to test and validate or have we begun to test and validation on the completed SOPs.

The Superintendent responded that the process for validation and review will begin shortly. All 33 SOPs will be completed shortly.

Dr. Cruz indicated difficulty understanding the codes being used to display performance. The Superintendent committed to holding a work session to provide greater detail and explanation.

In addition, the Superintendent replied that the Consolidated Grant application for FFY 15 has not been moved forward. Due to a transition in leadership at US DOE's Program Office overseeing the Consolidated Grant, there has been a delay in finalizing the template for the grant application this year. More information is expected in the next couple of weeks.

The WASC visit was the regular summer meeting. The Superintendent announced that he had been re-elected to a second term as a WASC Commissioner. In addition, Guam received good feedback on its efforts to expand accreditation to all schools as well as pilot the District accreditation. WASC staff will be on island in September to help train schools, and a WASC visiting committee is scheduled to come in November to review the department's self-study.

Finally, the Superintendent met with the staff at the Washington Regional Office of the US Department of Agriculture in San Francisco. At the meeting, the Superintendent discussed the WRO's request for supplemental information to help justify the department's request for a higher reimbursement rate for food services. The first week of August was identified as the department's goal for submitting the first draft responses, and based on the feedback; GDOE would complete its report to USDA by September. USDA would take the request through its Internal review process at that time.

4) NASBE 2015 Stipend

Mrs. Gutierrez requested to table this item until the other member returns from off-island.

- 5) Committee Reports
  - a) Executive Committee
  - b) Instructional and Academic Support Committee
  - c) Safe and Healthy Schools Committee
  - d) Organizational Efficiency and Development Committee
  - e) Accreditation Updates

Ms. San Nicolas reported to the board members that they will soon get the information on scheduled work sessions for each chapter of the draft report. There are a total of 5 chapters. Each chapter will identify the topics to be covered so Board members can select the work sessions which interest them. Erika Cruz will be responsible for sending draft chapter reports one week prior to the schedule work session via email.

- VIII. Executive Session -None
- IX. Announcements and Adjournment

Mrs. Tainatongo moved to adjourn the meeting at 8:26 pm.

Date: 8 (C) 15
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JONJ, P. FERNANDEZ
Executive Secretary/GDOE Superintendent
Date: 586